

# MARIS

1716 Hidden Creek Ct  
Suite 150  
St. Louis, MO 63131  
Ph: 314-984-9111

## New MLS Member Application

M1 ID# \_\_\_\_\_ LICENSE# \_\_\_\_\_

Name: \_\_\_\_\_ (As shown on license)  
(First) (MI) (Last)

Nickname: \_\_\_\_\_

Home \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

Address Office \_\_\_\_\_ Office MLS ID \_\_\_\_\_

Name \_\_\_\_\_  
Email Address (REQUIRED): \_\_\_\_\_

**MARIS will email new member ID and password information to the email address provided.**

\_\_\_\_\_  
PRIMARY PHONE (REQUIRED)

\_\_\_\_\_  
SECONDARY PHONE

Have you been a member of MARIS before?  
Yes No

### **MLS New Member Fee**

MLS membership requires all licensed agents and state certified appraisers to pay a \$50.00 New Member Fee. For prior members, if you have been terminated from MLS for more than 30 days, you are required to pay the new member fee.

### **MLS Membership Quarterly Fees**

**MLS quarterly fees are \$90.00 per quarter for each active agent/appraiser.** Quarterly amount due will depend on join date. MARIS policy provides for Full Quarter Refunds only. If a member wishes to drop their MARIS services at any time, they must do so through their REALTOR® Association, fees will continue to accrue until notification is received from their Association.

Month	Dates 1 <sup>st</sup> – 15 <sup>th</sup>	Dates 16 <sup>th</sup> – 31 <sup>st</sup>
January, April, July, October	\$90	\$60
February, May, August, November	\$60	\$30
March, June, September, December	\$30	\$90 for upcoming Quarter

### **Total New Member MLS Charges**

New Member Fee \$ 50.00 Quarterly Prorated Fees \$ \_\_\_\_\_

Total MLS Amount Due \$ \_\_\_\_\_

Will you be paying by:

Check *or*  Credit Card

Please see attached instructions for making a credit card payment through our online payment portal.

**Credit Card payments must be made within 2 business days of activation.**

Please make checks/money orders payable to MARIS and mail to:

**MARIS  
P.O. Box 802776  
Kansas City, MO 64180**

Please use physical address (found at the top of this form) for all mailings that do NOT include a check/money order payment.

**My signature below acknowledges that I am agreeing to and acknowledge the above outlined payment as well as any future quarterly payments to MARIS for access to the MLS services.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

09/13/2023

**Please follow instructions below to make MLS Online Payment with option to Set Up AutoPay:**

Go to marismls.com

Simply click on the round, blue \$ icon on the left side of screen. If \$ is unavailable, click on the 3 lines under the Sign In, then PAY ONLINE.

Log in with your MLS ID and Password. (Password is case sensitive)

Click Pay Now on the Right-hand side of page

Balance Due:	\$51.00
MLS Quarterly Fee	\$51.00 >
<a href="#">Pay Now</a>	

Click the PAY NOW box corresponding to your invoice. To pay all invoices select the CHECK ALL box.

Check All  Uncheck All

Balance Due	Pay Now
51.00	<input checked="" type="checkbox"/>
0.00	<input type="checkbox"/>

[Account Activity Report](#) [Choose Payment Options](#)

Click CHOOSE PAYMENT OPTIONS and Select CREDIT CARD.

To update an invalid expiration date - Click on the card #, then click UPDATE CARD, update Expiration and Card Security ID, click SAVE CARD.

To delete a card – Click on the card #, then click on UPDATE CARD, click DELETE CARD.

To Add New Card – Click on ADD New Card and enter your credit card information in proper fields as below.

If you do not want to select Autopay enter information in Credit Card fields and select the following.

Select Keep on File “NO” and Click on “SAVE CARD” to continue. This will not save your card on File.

**Autopayment Choices**

Checking one or more items below will enable auto payment.

0

Allow MLS to use this credit card for automated quarterly, data entry changes, and duplicate listing fee payments.

Select All Deselect All

MLS Quarterly Fee  
 Data Entry - Changes  
 Duplicate Listing

Keep On File  
No

Save Card Cancel

To sign-up for Auto Payment – See Autopayment Choices – SELECT ALL, or MLS Quarterly Fee, Data Entry – Changes or Duplicate Listing. Keep On File – Yes.

**Autopayment Choices**

Checking one or more items below will enable auto payment.

0

Allow MLS to use this credit card for automated quarterly, data entry changes, and duplicate listing fee payments.

Select All Deselect All

MLS Quarterly Fee  
 Data Entry - Changes  
 Duplicate Listing

Keep On File  
Yes

Save Card Cancel

Click Save Card after completing required information.

The following screen will list your Credit Cards on File where you may Update your Card or Add Additional Cards.

Click I Authorize this payment, print receipt.

Payments made by credit card on this site will appear on your credit card billing statement under the name "REALTOR Association/MLS"

I Authorize this payment