

MARIS

1716 Hidden Creek Ct, Suite 150
St. Louis, MO 63131
Ph: 314-984-9111
membership@marismls.com

Participation Agreement / MLS Fee Payment

Office MLS ID

Broker Name

Participation Fee Amount

Opening a new Office	\$250
Replacing the Designated Broker	\$100
Office Name Change without license change	\$100
Office Name Change with license change	\$250

Quarterly MLS Fee Amount

Month	Dates 1 st – 15 th	Dates 16 th – 31 st
January, April, July, October	\$90	\$60
February, May, August, November	\$60	\$30
March, June, September, December	\$30	\$90 for upcoming Quarter

Participation fee \$ _____ and
\$90.00 Quarterly MLS fee or a prorated fee of \$ _____

\$ _____ Total MLS amount due

Will you be paying by:

Check *or* Credit Card

Please see attached instructions for making a credit card payment through our online payment portal.

Credit Card payments must be made within 2 business days of activation.

Please make checks/money orders payable to MARIS and mail to:

MARIS
P.O. Box 802776
Kansas City, MO 64180

Please use physical address (found at the top of this form) for all mailings that do NOT include a check/money order payment.

My signature below acknowledges that I am agreeing to and acknowledge the above outlined payment as well as any future quarterly payments to MARIS for access to the MLS services.

Applicant Signature

Date

Please follow instructions below to make MLS Online Payment with option to Set Up AutoPay:

Go to marismls.com

Simply click on the round, blue \$ icon on the left side of screen. If \$ is unavailable, click on the 3 lines under the Sign In, then PAY ONLINE.

Log in with your MLS ID and Password. (Password is case sensitive)

Click Pay Now on the Right-hand side of page

Balance Due:	\$51.00
MLS Quarterly Fee	\$51.00 >
Pay Now	

Click the PAY NOW box corresponding to your invoice. To pay all invoices select the CHECK ALL box.

Check All Uncheck All

Balance Due	Pay Now
51.00	<input checked="" type="checkbox"/>
0.00	

[Account Activity Report](#) [Choose Payment Options](#)

Click CHOOSE PAYMENT OPTIONS and Select CREDIT CARD.

To update an invalid expiration date - Click on the card #, then click UPDATE CARD, update Expiration and Card Security ID, click SAVE CARD.

To delete a card – Click on the card #, then click on UPDATE CARD, click DELETE CARD.

To Add New Card – Click on ADD New Card and enter your credit card information in proper fields as below.

If you do not want to select Autopay enter information in Credit Card fields and select the following.

Select Keep on File “NO” and Click on “SAVE CARD” to continue. This will not save your card on File.

Autopayment Choices

Checking one or more items below will enable auto payment.

0

Allow MLS to use this credit card for automated quarterly, data entry changes, and duplicate listing fee payments.

Select All Deselect All

MLS Quarterly Fee
 Data Entry - Changes
 Duplicate Listing

Keep On File
No

Save Card Cancel

To sign-up for Auto Payment – See Autopayment Choices – SELECT ALL, or MLS Quarterly Fee, Data Entry – Changes or Duplicate Listing. Keep On File – Yes.

Autopayment Choices

Checking one or more items below will enable auto payment.

0

Allow MLS to use this credit card for automated quarterly, data entry changes, and duplicate listing fee payments.

Select All Deselect All

MLS Quarterly Fee
 Data Entry - Changes
 Duplicate Listing

Keep On File
Yes

Save Card Cancel

Click Save Card after completing required information.

The following screen will list your Credit Cards on File where you may Update your Card or Add Additional Cards.

Click I Authorize this payment, print receipt.

Payments made by credit card on this site will appear on your credit card billing statement under the name "REALTOR Association/MLS"

I Authorize this payment