

1716 Hidden Creek Ct, Suite 150 St. Louis, MO 63131 Ph: 314-984-9111 membership@marismls.com

Participation Agreement / MLS Fee Payment

		Office MLS ID
roker Name		
	Darticipation Eco Amou	ınt
Opening a new Office Participation Fee Amount		\$250
Replacing the Designated Broker		\$100
Office Name Change without license change		\$100
Office Name Change with license change		\$250
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	Quarterly MLS Fee Amou	
Month	Dates 1 st – 15 th	Dates 16 th – 31 st
January, April, July, October	\$90	\$60
February, May, August, November	\$60	\$30
March, June, September, December	\$30	\$90 for upcoming Quarter
\$Total MLS am	ount due	
	Will you be paying by:	
☐ Check	or	Credit Card
Please see attached instructions for	or making a credit card paym	ent through our online payment porta
Condit Cond novements may	et ha mada within 2 hw	in and days of activation
<u>Credit Card payments mus</u>	<u>ST DE MAGE WITHIN 2 DUS</u>	siness days of activation.
Please make checks/money orders	payable to MARIS and mail t	0:
MARIS		
P.O. Box 802776		
Kansas City, MO 64180 Please use physical address (four	nd at the top of this form) for	all mailings that do NOT include a
check/money order payment.	id de trie top or triis form, for	an manings char as its i molade a
, , , ,		
ly signature below acknowledge		
bove outlined payment as well a	s any future quarterly	payments to MARIS for
ccess to the MLS services.		
Applicant Signature		Date

<u>Please follow instructions below to make MLS Online Payment with option to Set Up AutoPay:</u>

Go to marismls.com

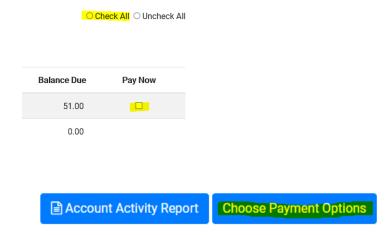
Simply click on the round, blue \$ icon on the left side of screen. If \$ is unavailable, click on the 3 lines under the Sign In, then PAY ONLINE.

Log in with your MLS ID and Password. (Password is case sensitive)

Click Pay Now on the Right-hand side of page



Click the PAY NOW box corresponding to your invoice. To pay all invoices select the CHECK ALL box.



Click CHOOSE PAYMENT OPTIONS and Select CREDIT CARD.

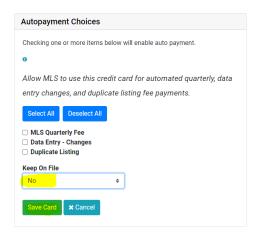
To update an invalid expiration date - Click on the card #, then click UPDATE CARD, update Expiration and Card Security ID, click SAVE CARD.

To delete a card – Click on the card #, then click on UPDATE CARD, click DELETE CARD.

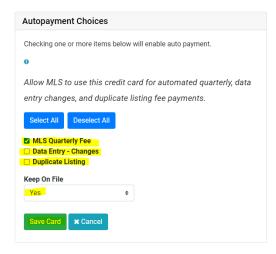
To Add New Card – Click on ADD New Card and enter your credit card information in proper fields as below.

If you do not want to select Autopay enter information in Credit Card fields and select the following.

<u>Select Keep on File "NO" and Click on "SAVE CARD" to continue. This will not save your card on File.</u>



To sign-up for Auto Payment – See Autopayment Choices – SELECT ALL, or <u>MLS Quarterly Fee</u>, <u>Data Entry – Changes or Duplicate Listing</u>. Keep On File – Yes.



Click Save Card after completing required information.

The following screen will list your Credit Cards on File where you may Update your Card or Add Additional Cards.

Click I Authorize this payment, print receipt.

Payments made by credit card on this site will appear on your credit card billing statement under the name "REALTOR Association/MLS"

I Authorize this payment