



ARTICLE III – COMMERCIAL DIVISION OFFICERS AND DIRECTORS

Section 1 - Officers:

(a) The elected Officers of SCCAR-CD shall consist of a President, President-Elect, Secretary/Treasurer, and Immediate Past President. They shall be elected for terms of one year and have the following qualifications: hold REALTOR® or REALTOR-ASSOCIATE® Membership in good standing in SCCAR.

(b) President-Elect and Secretary/Treasurer: The President-Elect and Secretary/Treasurer shall be elected by the Division Membership. The President-Elect shall succeed to office of the President unless the SCCAR-CD Board of Directors determines that such succession would not be in the best interest of SCCAR-CD.

(c) President: The President shall serve an additional year on the SCCAR-CD Board of Directors as Immediate Past President.

Section 2 - Duties of Officers: The duties of the officers shall be such as their titles, by general usage, would indicate and such as may be assigned to them by the SCCAR-CD Board of Directors.

(a) President. The President shall preside at all meetings of the Directors and perform such duties as may be prescribed by the Directors. In his/her absence, the President-Elect shall serve as President Pro-Tempore.

(b) President-Elect. The President-Elect shall discharge such duties as the Directors may assign to him/her. These shall include fulfilling the function of the President in his/her absence and other duties and responsibilities designed to prepare him/her to assume the office of the President.

(c) Secretary/Treasurer. The Secretary/Treasurer shall attend all meetings of the Board, prepare the annual budget, oversee the implementation of such budget, and keep accurate records of all meetings and financial affairs of SCCAR-CD. S/he shall attend to such correspondence necessary to these offices of SCCAR-CD or other duties as may be incident to his/her office or may be assigned to him/her by the President or Directors. All collections and disbursements of funds relative to the operation of SCCAR-CD shall be the responsibility of the Treasurer of the SCCAR.

(d) Immediate Past President: The Immediate Past President will serve as the Parliamentarian of the SCCAR-CD Board of Directors.

Section 3 - Board of Directors: The governing body of SCCAR-CD shall be a Board of Directors consisting of the four (4) officers; two (2) elected members of SCCAR-CD who hold REALTOR® or REALTOR-ASSOCIATE® Membership in SCCAR-CD, who shall be elected to three-year staggered terms; one (1) elected member of SCCAR-CD who holds REALTOR®, REALTOR-ASSOCIATE®, or Affiliate Membership in SCCAR-CD, who shall be elected to a three-year staggered term; and one (1) elected Affiliate member of SCCAR-CD who holds Affiliate Membership in SCCAR, who shall serve a one-year term. In addition, the President shall appoint one at-large member to serve a one-year term on the Board of Directors. The President shall continue on the Board of Directors as Immediate Past President for a term of one year. The Chief Executive Officer and/or the Chief Operating Officer of SCCAR shall be an ex-officio member of the Board of Directors and all committees.

(a) The current President, or a representative appointed by the President, of the Commercial Division shall serve on the Board of Directors of the St. Charles County Association of REALTORS®.